

Summary of Characteristics of Instructional Locations in the University System of Georgia						
12 October 2004						
	Institution (college or university)	Branch Campus	Off-Campus Center	Host Campus Consortium	Contract Site	Instructional Site
Authorization						
facility requires BOR approval	yes	yes	yes	no	no	only if leased, otherwise admin ok
initial academic program requires BOR approval	yes	yes	yes	yes	yes	not applicable
additional external degree offerings require BOR approval	not applicable	admin approval	yes	yes	yes	not applicable
individual courses require BOR approval	no	no	no	no	no	no
Mission						
has a BOR-approved purpose statement/rationale	mission statement	purpose statement	purpose statement	no	no	no
continues the mission of home institution(s)	not applicable	must	must	must	must	must
has clear intent for a continuing presence	must have	must have	must have	no	no	no
Administration						
has a lead executive or academic officer on-site	must have both	must have one	must have one	may have one	may have one	no
has a lead financial officer on-site	must	should have	not required	not required	not required	no
provides on-site business services	must	should	not required	not required	not required	no
Academic Program						
offers BOR-approved degree major programs	must	must	must	must	may	cannot
offers other credit courses in addition to degrees	must	must	may	may	may	only courses
offers non-credit continuing education courses	may	may	may	may	may	may
conducts research/scholarship	per mission	may	not expected	no	no	no
Faculty						
staffed by tenured/tenure-track faculty	primarily	primarily	partially	partially	partially	not required
majority of faculty are full-time employees	must be	should be	not required	not required	not required	not required
min/max faculty:student ratio	not required	not required	not required	not required	not required	not required
Academic Support						
provides access to library resources and services	must	must	must	must	should	not required
provides access to academic advising	must	must	must	must	should	not required
provides instructional laboratories, where appropriate	must	must	must	must	should	not required
provides access to technology support services	must	must	must	must	should	not required
provides peachnet® connectivity	must	must	must	must	should	not required
Student Services						
provides on-site admissions services	must	must	must	must	should	not required
provides on-site registration services	must	must	must	must	should	not required
provides on-site financial aid services	must	must	must	must	should	not required
provides on-site health services	should be	should be	not required	not required	not required	not required
provides on-site counseling services	should be	should be	should be	not required	not required	not required
provides campus life programs and services	must	must	should be	not required	not required	not required
Instructional Facilities						
owns or leases real estate and facilities responsible for maintenance services	must own or lease w/reversion clause	must own or lease w/reversion clause	must own or lease w/reversion clause	owned by host campus	owned by contracting organization	usually free; could lease; not owned
facilities identified in USG Facilities Inventory	must be	must be	must be	provided by host yes, if USG host	provided by host no	not required no
facilities included in Room Utilization Reports	must be	must be	must be	yes, if USG host	no	no
security & safety services provided	must be	must be	must be	yes, if USG host	should be	should be
Budget						
specific financial commitment from home institution(s)	not applicable	must have	must have	must have	must have	not required
separate BOR-authorized budget	must have	no	no (except GUC)	no	no	no
min/max SCH generated on-site	benchmarks	not required	not required	not required	not required	not required
min/max operating cost per FTE & headcount	benchmarks	not required	not required	not required	not required	not required
Local Community Investment						
min/max population base	not required	target population	target population	target population	target population	not required
distance or travel time from home institution	not applicable	not relevant	not relevant	not relevant	not relevant	not relevant
distance or travel time from other USG institutions	service area	service area	service area	not relevant	not relevant	not relevant
local community investment (demonstrated by such things as):	not required (state asset)	significant	some	not required	contracting org. pays most or all of costs	none required
***community made formal request for services						
***community provides financial support						
***positive public relations base						