



BOARD OF REGENTS OF  
THE UNIVERSITY SYSTEM OF GEORGIA

## EXECUTIVE COMMITTEE OF THE REGENTS ACADEMIC ADVISORY COMMITTEE

September 25, 2008  
Teleconference

### AGENDA

1. Call to Order (8:00 AM)
2. Welcome
3. Self introductions of participants
4. Roles and Responsibilities
5. Operating Procedures
6. Membership appointments have been requested from Vice Presidents of Academic Affairs (due by September 29, 2008)
7. Meetings for the 2008-2009 year
  - a) limit travel
  - b) conversation with liaison prior to first meeting
  - c) minutes and by-laws postings
8. New Business
  - a) Core Curriculum document
  - b) Budget discussion
9. Other discussion
10. Adjournment (9:00AM)

#### Attachments

Roles and Responsibilities  
Operating Procedures  
Core Curriculum  
Organizational Chart

## Minutes

### Executive Committee of the Regents Academic Advisory Committee Teleconference

September 25, 2008

#### Participants

Bret Damilowicz  
Donna Daugherty  
Paul Cerpovicz  
Mitch Clifton  
Hamin Shabazz  
Debra Matthews  
Darby Sewell  
Jeff LeMieux  
Tonya Strickland  
Carol Bray  
Tim Howard  
Camille Payne

George Rainbolt  
Bill Dennis  
Leo Mundy  
Sandra Stratford  
Virginia Carson  
Donna Gessell  
Joe Newton  
Bob Boehmer  
Bill Schafer  
Andy Smith  
Paula Moolenaar-Wirsiy

**Liaisons:** Judy Awong-Taylor, Merryll Penson, Tonya Lam, Linda Noble, Martha Wisbey, Kris Biesinger, Felita Williams.

HANDOUTS (forwarded to participants prior to meeting)

- Organizational Chart
- Budget At-A-Glance
- Budget Talking Points
- Core Curriculum Document from Dr. Herbst
- Roles and Responsibilities (Chair, Committee and Liaison)
- Operating Procedures

Dr. Felita Williams called the meeting to order and welcomed participants.

Participants briefly went over roles and responsibilities of committees, chairs and liaisons. The purpose of academic committees and their contributions to the System was discussed. Dr. Virginia Carson noted the strong role these committees played in Area F content and student learning outcomes.

Dr. Williams asked if there were questions or comments on the Academic Committees Operating Procedures document which was forwarded as a part of the agenda packet. She noted that chief academic officers had been contacted and requested to update institution academic advisory committee representatives listing for 2008-09 academic year. The deadline is September 29, 2008.

Dr. Williams noted that the Office of Information and Instructional Technology (OIIT) is working on making technology available to chairs as an option to face to face committee meetings. When asked if this meant face to face meetings should not be considered, it was noted that budget cuts might prevent some committee members from traveling. It was suggested that committee members be polled regarding travel restraints; also, agenda content should be a consideration.

Dr. Williams reminded chairs to contact USG committee liaison prior to meetings. Chairs should also forward minutes and by-laws to liaison for posting on committee websites. Committee liaisons should be the first level of contact with System Office.

### New Business

- A. **Core Curriculum Document:** Comments on this document should be forwarded to George Rainbolt at Georgia State University ([grainbolt@gsu.edu](mailto:grainbolt@gsu.edu)) before Tuesday, September 30, 2008. Dr. Herbst wants feedback and a blog or other option (survey, etc.) will be set up for comments. Please send ideas of how inputs can be forwarded to Dr. Rainbolt. A report is due January 15, 2009.

#### Discussion on the UGA's restructured core curriculum

- UGA has cross walk which will be distributed System-wide
- The curriculum is different but still transferable
- Framework shifted slightly but coursework is the same—cross walk will help
- Issue will be credit for students transferring out of UGA to other System institutions rather than students transferring in
- Are other USG institutions allowed to adopt UGAs restructured core curriculum?
- Dr. Joe Crim is expert at UGA and is willing to answer specific questions
- System Office will post document mapping differences on website.

- B. **Budget Discussion:** Budget talking points and at-a-glance were forwarded to Executive Committee members on September 23<sup>rd</sup> via email. There were no questions.