

2008-2009 Charge to the Committee

**University System of Georgia
Council on International Education
Committee on Study Abroad**

Chair: Prof. Dlynn Armstrong-Williams
North Georgia College and State University

The Committee on Study Abroad is open to all faculty and staff in the University System of Georgia who have professional responsibilities or interests in any facet of study abroad and student exchange programs. These are broadly defined as credit-bearing programs that involve residence in a country outside the United States, its possessions, and territories. The Committee is chaired by a member of the System Council on International Education, who reports on the Committee's activities and places Committee recommendations before the Council for action.

The Committee is encouraged to consider any issue relating to study abroad and student exchange programs. For 2008-2009 the Committee is given a select charge to complete the following assignments:

- Build an active participatory membership of campus professionals in the study abroad field, facilitating communication and providing a useful forum where issues of common concern can be shared, discussed, and resolved;
- Survey USG institutions regarding purchasing card issues as they pertain to study abroad operations; clarify processes and procedures and disseminate information to study abroad offices and appropriate individuals;
- Serve as a resource to the BOR Office of Internal Audit, as needed, in providing information about institutional study abroad practices;
- Assist the USG Office of International Education and other BOR offices to identify and disseminate successful practices in study abroad operations;
- Present final risk management guidelines to the SCIE for approval and dissemination to USG institutions;
- Assist the USG Office of International Education and other BOR offices in reviewing and suggesting guidelines for academic standards which apply to study abroad programs;
- Continue discussion of on-going issues relevant to study abroad, including:
 - assessment efforts to determine the academic learning outcomes that may accrue from study abroad;
 - under-representation of key academic disciplines and student demographics in study abroad participation;
 - ethics guidelines for study abroad program development and management.

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270 Washington Street, S.W., Atlanta, GA 30334
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