

**Minutes
SCIE Meeting
April 16, 2010**

I. Call to Order:

- a. Meeting was called to order at 10:10 a.m.
- b. Representatives present were: James Anderson (AASU), Dlynn Armstrong-Williams (NGCSU), David Biek (MSC), Dwight Call (GCSU), Debra Denzer (GPC), Victoria Dubriel (FVSU), Chaudron Gille (GSC), Tracy Harrington (Bainbridge), John Hicks (GSU), Thomas Howard (AASU), Ulf Kirchdorfer (Darton), Jane Knight (MGC), Neal McCrillis (CSU), Diane Napier (UGA), Ivan Nikolov (VSU), Spero Peppas (GGC), Su Senapati (ABAC), Philip Szmedra (GSW).

II. SCIE By-Laws: Discussion and Vote

- a. The following amendments to the draft Bylaws were approved:
 - i. Article I – add “skills” in sentence two so that it reads “...international skills, knowledge, and understanding...”
 - ii. Article I – rephrase end of sentence two to read “...for faculty and staff to strengthen international education at System institutions.”
 - iii. Article V B – original Section b becomes Section c and new Section b added to read: “Vacancy in an officer’s position however occasioned may be filled at any time by election of a qualified individual to fulfill the unexpired term.”
 - iv. Addition of Article VI: Amendments to the Bylaws and Definition of Quorum
 - Section a. *Amendment of the bylaws can be made during an regularly scheduled meeting by a two-thirds majority vote of the institutional representatives provided the proposed amendment is submitted to the membership at least one month in advance.*
 - Section b. *A quorum is the collective body of institutional representatives present at the meeting.*
- b. Linda Noble stated that the Bylaws would be loaded onto the USG International Education website so that they would be accessible to everyone.

III. SCIE Elections: Election of 2010-2013 SCIE Chair and SCIE Vice-Chair

- a. Nominations for Chair were taken from the floor. Jim Anderson nominated Nancy Shumaker. Dwight Call moved to close nominations, Ivan Nikolov seconded, nominations were closed. Nancy Shumaker was elected Chair.

- b. Nominations for Vice-Chair were taken from the floor. Dwight Call nominated Neal McCrillis, Dlynn Armstrong-Williams seconded. Dwight Call moved to close nominations, Jim Anderson seconded, nominations were closed. Neal McCrillis was elected Vice-Chair.

IV. SCIE Committee Reports

- a. Faculty and Curriculum Committee (Debra Denzer)
 - i. Debra Denzer reported that there would be a meeting of the FCC after the SCIE meeting and that the FCC would vote on approval of their bylaws, which includes the new name for the committee, and would nominate new officers to be voted upon by the committee membership electronically.
 - ii. **Note:** *As of April 30, 2010, bylaws for the newly named Faculty Internationalization Committee have been approved and the following officers elected:*
 - Chair – Chaudron Gille (Gainesville State College)
 - Vice-Chair - Dwight Call (Georgia College and State University)
 - Members-at-Large - Tom Howard (Armstrong State College and University), Diane Napier (University of Georgia), and Linda Harned (Georgia Perimeter College).
- b. Committee on International Students and Scholars (Chaudron Gille)
 - i. Bylaws for the committee have been approved and new officers elected. They are:
 - Chair – Libby Davis (Georgia College and State University)
 - Vice-Chair – Kelley Riffe (Georgia Southern University)
 - Members-at-Large – Adam Johnson (Columbus State University) and Kristin Etheridge (West Georgia State University).
 - ii. There has been no decision about international insurance providers. Therefore, Pearce and Pearce will continue as the provider for the upcoming year while a decision is made.
- c. Study Abroad Committee (Dlynn Armstrong-Williams)
 - i. Dlynn reported that the bylaws had been approved and new officers elected. They are:
 - Chair – Tracy Harrington (Bainbridge College)
 - Vice-Chair – Liz Havey (Georgia College and State University)
 - Secretary – Whitney Strickler (Valdosta State University)
 - At-Large Members – Ulf Kirchdorfer (Darton State College) and Daniel Jensen (Georgia State University).
 - ii. Best Practices – Subcommittee recommendations regarding three major issues with respect to BOR Auditor suggestions for best practices were reviewed by Dlynn for the Council. A full report on those recommendations is provided in the minutes of the April 9, 2010, meeting of the Study Abroad Committee.

- iii. The deadline to approve the study abroad insurance policy is August 1. A Call for Information provided information from four providers: TW Lord, CISI, MedEx, and HTH. Dlynn gave a synopsis of the policies that were offered by each provider. The SAC committee recommended approving continuation of the current CISI contract for one more year while a subcommittee is appointed to review and recommend a future provider in 2011. The SCIE voted to approve that recommendation. A full report on the committee's discussion of the insurance policies is provided in the minutes of the April 9, 2010, meeting of the Study Abroad Committee.

V. USG Board of Regents Update (Linda Noble)

- a. Linda Noble (BOR Office of Faculty Affairs) – the Office of Academic Programs is now reporting to Linda and the former Office of Instructional Design and Development (Mike Rogers and staff) has been renamed the Office of Faculty Development and will report to her. International education efforts fall under the Office of Faculty Affairs.
 - a. A goal for the beginning of the academic year is to have the study abroad catalogue cleared up and an individual within Linda's office designated to update the website and the study abroad program information.
 - i. Over the summer, Saida Akbarova (Muskie Scholar at Georgia Southern University) will complete an internship in the office and will work with the study abroad catalogue and the international education website. Saida will send out an e-mail introducing herself to SCIE members so that they can communicate with her.

VI. Goal Setting

Discussion of goals and priorities for 2010-2011 was delayed until the fall, 2010, meeting because time ran out and the bylaws and officers for the Faculty and Curriculum Committee still needed to be finalized. It was decided that the Executive Committee would meet in May to provide a preliminary recommendation about 2010-2011 goals and priorities to the SCIE for its consideration over the summer in preparation for the fall meeting.

VII. Fall Meeting Date and Location

- a. Originally agreed upon for September 10, has been **changed to September 17** because of conflict with European Council faculty orientation workshop.