

PeopleSoft Financials Foundations Upgrade User Acceptance Testing Kickoff

Monday, October 28th from 10:00 – 10:45 a.m.

The PeopleSoft Financials Foundations User Acceptance Testing Kickoff was held on Monday, October 28th from 10:00 – 10:45 a.m.

UAT for the foundations upgrade began Monday, October 28th and concludes Friday, November 1st. To kickoff testing, the GeorgiaFIRST team held a short webconference for UAT Testers, UAT Coordinators, and Technical Representatives to go over the testing process, test scenarios, and issue reporting.

The agenda included:

- Test URL
- Test scripts
- Sign off procedure
- Issue reporting procedure
- Technical requirements
- Q&A

To View the Archive

Go to this link:

<https://borusg.webex.com/borusg/lsr.php?AT=pb&SP=EC&rID=18264622&rKey=ab77a780325c1142>

Slides from the presentation are available on the following pages.

FUAT Link and Password

The URL for FUAT is:

<https://fuat.gafirst.usg.edu/psp/fuat/?cmd=login&languageCd=ENG&>

UAT Coordinators and Security Admins can contact the ITS Helpdesk to request FUAT user login passwords at 706.583.2001 or 1.888.875.3697 (toll free within Georgia).



PeopleTools v8.52 User Acceptance Testing Kickoff

GeorgiaFIRST Team

October 28, 2013

WebEx Housekeeping

- If you cannot hear the audio through your computer speakers, please dial in to the conference line now:

(646) 307-1300, access code 9759227

- Submit questions via the chat function
- Recording and slides will be available later today

Agenda

- Test URL and Password Controls
- Scope of Testing
- Testing Procedure
- Issue Reporting Procedure
- Outstanding Issues in UAT
- Technical Requirements
- Q&A

UAT Goals

- Exposure to newly upgraded environment
- High level validation of the data
- Execution of key or critical business processes and integration points
- Extended level of testing outside ITS
- Participation and sign-off from every GeorgiaFIRST institution
 - Testing commitments may vary by institution

Test URL & Password Controls

- The URL for FUAT is:

<https://fuat.gafirst.usg.edu/psp/fuat/?cmd=login&languageCd=ENG&>

- Passwords in FUAT have been expired. You will need to reset the password upon initial sign-in.
 - UAT Coordinators and Security Admins should contact the ITS Helpdesk to request the UAT passwords.
- Password controls are being changed to conform to audit and ITS requirements:
 - History must be different for 8 consecutive passwords
 - 10 characters in length
 - Minimum 2 numeric characters and 1 upper case letter

UAT Scope

- Core Functionality
 - GL/KK, AP, ePro, PO, AM, EX
- Security
- Other
 - High level data validation
- Institutionally developed tools and reports
 - PSQUEST, nVision, SQR, Crystal

UAT Scope

- Integration Points
 - Banner Integration
 - Will be tested by Atlanta Metro, Georgia Highlands, Southern Poly, and Valdosta State
 - GeorgiaFirst Marketplace
 - UAT testing is tentatively scheduled week of Nov. 4th
 - Will be tested by Georgia Southern, Kennesaw State, and West Georgia
 - Database that will be used - SCITEST2

UAT Scope

- Integration Points (Continued)
 - ADP/SSC
 - Benefits Reconciliation
 - Common Remitter
 - Payroll Integrations
 - Budget Prep

Additional UAT Information

- Testing of the **ADP Recon and Common Remitter** processes must be performed in the following order:
 1. The BOR Payroll Task List must be completed by close of business on Monday, October 28, 2013 to allow other ADP Recon testing to be completed successfully.
 2. Corrections for all Common Remitter updates must be completed by close of business on Monday, October 28, 2013 to allow remaining CR testing to be completed successfully.
- These processes must be completed in the specified order to avoid processing and validation errors normally seen in the Production environment.

Testing Procedure

- Test scenarios by module are located on the GeorgiaFIRST website Foundations Upgrade project page at:
[http://www.usg.edu/gafirst-fin/project information/peopletools 8.52 upgrade](http://www.usg.edu/gafirst-fin/project_information/peopletools_8.52_upgrade)
- A list of UAT Coordinators is also available on the GeorgiaFIRST website

UAT Issue Reporting

- UAT Coordinators need to determine process for reporting issues for their campus
 - Will all issues be routed to UAT Coordinator for reporting or will each tester report issues?
- Send testing questions or issues to this email address:
 - PSFINUAT@usg.edu
 - Include module area, task being tested, error message, contact information, etc.
 - ITS will monitor this email address to track issues.

UAT Issue Reporting

- ITS will communicate information on global testing and issues to all UAT participants via a listserv
 - FIN-UAT-L@LISTSERV.UGA.EDU
- Issues identified will be remediated based on priority
- Remediation must be tested and signed off on by campus testers by end of day Friday, November 8th

UAT Sign Off Procedure

- Sign off of UAT documentation is due no later than COB Monday, November 4th
 - Must be reviewed for completion and signed by your UAT Coordinator.
 - Failed test conditions should reflect a status of “Fail” and include comments and date reported to ITS if not yet resolved.
- Return signed UAT forms to Donna Wooddell:
 - email donna.wooddell@usg.edu
 - Fax (706) 583-2297

Outstanding Issues in FUAT

- None of these are included in your UAT scenarios to be tested
 - A few BOR delivered nVisions
 - Self-service branding (institutional name)
 - Search feature
 - Help link to PeopleBooks and UPK is not available

FUAT Performance

- FUAT is on different hardware than production.
- We are still testing and tweaking settings.
- ITS has a performance plan to conduct testing on the production hardware between 11/19 and 11/27.
- Report any considerable performance issues during UAT
 - We will include these in our performance testing.

Technical Requirements

- The FUAT database was created from production as of September 19, 2013
- Access to FUAT
<https://fuat.gafirst.usg.edu/psp/fuat/?cmd=login&languageCd=ENG&>
- Workstation Configuration Documents
http://www.usg.edu/gafirst-fin/project_information/peopletools_8.52_upgrade
- Secured Installation Files
<https://files.usg.edu/>

Passwords

- Passwords
 - UAT Coordinators and Security Admins can contact the ITS Helpdesk to request passwords for the Secured Installation files and FUAT user login passwords.
 - Helpdesk contact info: 706.583.2001 or 1.888.875.3697 (toll free within Georgia)
- PSQUEST Passwords
 - PSQUEST passwords for accessing FUAT are the same as current production.

Technical Requirements

- Most Workstations
 - Will need little or no additional configuration
 - Add the FUAT URL to your browser's Trusted Sites
 - Configure POP-UP Blocker
 - Refer to:
 - Workstation and Browser Requirements and Configuration Guide

Technical Requirements

- Some Workstations
 - Updated Journal Load Spreadsheet
 - Updated Voucher Load Spreadsheet
 - Swiftview for Check Printing (same as before)
 - Refer to:
 - Spreadsheet_Load_for_PT8.52.zip
 - SwiftView_install_for_Windows7.pdf

Technical Requirements

- Some Advanced Users or Technical Staff
 - PSQUEST, nVision, SQR, Crystal
 - May require Oracle Client and PeopleTools Installation
 - Refer to:
 - Oracle 11g Installation Guide
 - PeopleTools 8.52 Installation Guide for Crystal and nVision

Overview

Documentation

Announcements

Known Issues

Releases

► Project Information

Training




GeorgiaFIRST Events

iStrategy/Reporting

Budget Issues Committee

Support

PeopleTools 8.52 Upgrade (Fall 2013)








 Print friendly  Email or share  Modified October 28, 2013

User Acceptance Testing

Testing Scenarios

- [UAT Task List - Accounts Payable](#) 
- [UAT Task List - ADP Recon](#) 
- [UAT Task List - Asset Management](#) 
- [UAT Task List - Banner Integration](#) 
- [UAT Task List - BOR Payroll](#) 
- [UAT Task List - Budget Prep](#) 
- [UAT Task List - Common Remitter](#) 
- [UAT Task List - eProcurement](#) 
- [UAT Task List - Expenses](#) 
- [UAT Task List - General Ledger and Commitment Control](#) 
- [UAT Task List - PSQUEST, Query, & Reporting Tools](#) 
- [UAT Task List - Purchasing](#) 
- [UAT Task List - Security](#) 
- [UAT Task List - Vendor](#) 

Technical Instructions

- [Start Here!](#) 
- [Workstation and Browser Requirements and Configuration Guide](#) 
- [Oracle's Browser Compatibility Guide](#) 
- [Oracle 11g Installation Guide](#) 
- [PeopleTools 8.52 Installation Guide for Crystal and nVision](#) 
- [Spreadsheet Load for PT8.52 \(zip file\)](#) 
- [SwiftView Installation Guide](#) 

Communications and Webconferences

- Foundations Upgrade and UAT Overview WebEx - October 15, 2013
 - Archive: <https://borusq.webex.com/borusq/lr.php?AT=pb&SP=EC&rlD=17911682&rKey=1db0602eed1e37e8>
 - [Slides](#) 
- UAT Kickoff - October 28, 2013
 - Archive coming soon

Q & A

Please submit your questions via the chat function now.

Wrap Up

- If you have additional questions about UAT, please contact Donna.Wooddell@usg.edu
- Helpdesk phone number: 706.583.2001 or 1.888.875.3697 (toll free within Georgia)
- Recording and slides will be available this afternoon.
- Thank you for participating!