

## APPENDIX 7 G

### Board of Regents of the University System of Georgia

#### 100% Construction Documents Submittal Checklist

(Architect to submit simultaneously documents to the BOR, Campus, GSFIC (if applicable), Fire Marshal and other reviewing agencies as applicable)

No.	Chk.	Item
1		Drawings: 2 sets for the campus and 1 set each to the BOR and other reviewing agencies as applicable; e.g., GSFIC, Fire Marshal.
2		Specifications: Same as noted for drawings.
3		List of changes since last submittal; notes on resolution of all issues raised during reviews.
4		Architect's Budget Certificate - BOR Form or GSFIC Form 4AU, as applicable.

#### **Notes:**

Items to be accomplished in advance of the 100% Construction Documents Submittal:

- a. Unless otherwise contracted, the framed rendering shall be submitted to the BOR Facilities Office within 45 days of the Owner's approval of the Preliminary Design submittal.
- b. Unless otherwise contracted, the model shall be submitted to the Campus within 45 days of the Owner's approval of the Preliminary Design submittal.
- c. Unless otherwise contracted, the sample board of approved finish materials and colors shall be submitted to the Campus when directed by the Campus; usually after 75% and before 95% completion of the Construction Documents.